

Richie Farmer
Commissioner



Division of Food Distribution
107 Corporate Drive
Frankfort, KY 40601
Phone: (502) 573-0282
Fax: (502) 573-0304

Kentucky Department of Agriculture
A Consumer Protection And Service Agency

INFORMATIONAL MEMORANDUM – KY-FD-S-IM-06-03

TO: Food Service Directors

FROM: Teresa Ulery, Director
Division of Food Distribution

DATE: February 20, 2006

SUBJECT: Changes to the DOD Fresh Program

The Defense Supply Center Philadelphia (DSCP), commonly referred to as DOD, is undergoing business changes to be effective October 1, 2006. These changes have been in development over the last 18 months and coincide with the Defense Commissary Agency's decision to buy their own fresh produce, also effective October 1, 2006.

The DSCP will award long term contract to a full line produce provider, in a defined geographic area, for produce items only. They will be responsible for the procurement, storage and delivery of produce, and product nutrition services for military dining facilities and schools. They will attempt to utilize the commercial practices of small business produce industry to the maximum extent possible. In general, the successful contractor will receive orders electronically, buy product, stage and deliver, and provide shipment and invoice documentation. Delivery times will be established in conjunction with the customer.

Defense Subsistence Office and Produce Buying Offices will close, and some people will remain in the field to work military troop and USDA school customers. The reps will be the "face to the customer" in terms of ensuring a high level of customer support and resolving local delivery/quality issues, with direct communication to the DSCP produce contracting staff.



There will be some changes for the school customer. All schools will need to use the DSCP electronic ordering site (currently referred to as TAP-IT), and user IDs and passwords will be issued to all schools that are not currently using TAP-IT. This is a very user-friendly system which allows 24/7 access to placing your orders from any PC with internet connections. In addition, the school will be required to go back on-line to submit a receipt after delivery has been made and accepted. This will facilitate vendor invoicing and payment, and customer billing.

School reports on spending Federal entitlement or State reimbursable will be maintained by Headquarters DSCP, Philadelphia, via the electronic order and receipt system.

USDA and DSCP are still strong partners in providing the highest quality fresh fruits and vegetables to schools eligible under the National School Lunch Program. You can expect further updates on the progress, as DSCP rolls to implementation during the 2006 summer.

Should you have questions or need assistance in getting a user ID and password, please contact Patricia Scott at the following email address: patricia.scott@dla.mil

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